

# SMITH STUDIO AND GALLERY, LLC

124 South State Street • Geneseo, Illinois 61254 • 309-945-5428 • [www.smithstudiogeneseo.com](http://www.smithstudiogeneseo.com)

## Contract for Private Group Art Class or Children's Birthday Party

**Private Art Class or Birthday Party is \$100 for 2 to 5 participants**

*Each additional person participating in the art activity is \$20*

*Recommended maximum group size is 12 people, however we can discuss accommodating a larger group.*

**First Grade is the minimum age, when scheduling a private birthday party or art class just for children.**

*Younger children can participate in a family art class or birthday party, however parents/guardian are responsible for the child's actions.*

**David Smith, teacher/owner, will introduce the art medium and encourages everyone to explore their creative side.**

All art classes are held in the classroom space on the gallery's main floor • Classroom space and bathroom are wheelchair accessible.

**We dedicate 2-hours for Art Classes or Children's Birthday Parties • All materials are included in the cost**

Art Class    Birthday Party\*   Date: \_\_\_\_\_ Time: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

*Age range of children attending the 2-hour Art Class: \_\_\_\_\_*

Chosen Art Activity: \_\_\_\_\_

Person on contract: \_\_\_\_\_ Organization: \_\_\_\_\_

Contact Phone # (include area code): \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Addition Information: \_\_\_\_\_

### \* Additional Information when scheduling a Children's Art Birthday Party

- **Birthday Parties run 2 hours**, allowing for everyone time to complete the art project, have cake and open gifts.
- The time for the art activity varies (60-90 minute) based on the age of the children and complexity of the chosen activity.
- **Parents supply birthday cake** and any additional party foods, drinks and party supplies.
- Smith Studio sets up the party area, run the art activity **and clean up the mess!**

Child's Name: \_\_\_\_\_ Favorite Colors: \_\_\_\_\_

No. of Adults Supervising: \_\_\_\_\_ No. of Girls: \_\_\_\_\_ No. of Boy: \_\_\_\_\_

Todays Date: \_\_\_\_\_

**Cost of Art Class/Birthday Party for 2 to 5 people**

**\$ 100.00**

**\$20.00 Non-Returnable Deposit (due the day of sign-up)**

**\$ \_\_\_\_\_**

Date of Art Class/Party \_\_\_\_\_

Number of additional participants \_\_\_\_\_ at **\$20 each**

**\$ \_\_\_\_\_**

**Final Payment due the date of the art class/party (minus \$20 deposit)      \$ \_\_\_\_\_**

We don't charge a fee if you reschedule the day and/or time of your class. • You only pay for the additional people who participate in the art class.

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Signature of person listed on contract

Date

Signature of David M. Smith or Dale S. Smith (owners)

Date

**Food and/or beverages brought in for an Art Class / Party:** The person/organization listed on the Private Art Class Contract agrees to be liable for any food brought onto the premises by themselves, members of their group or food vendor. Smith Studio and Gallery, LLC will not be held liable for any food/beverages brought in and served by the parent/guardian, members of the group and/or vendors hired by person/organization listed on the contract.

# SMITH STUDIO AND GALLERY, LLC

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## GENERAL INFORMATION

### Private Group Art Class or Children's Birthday Party

#### *Minimum Group Size is 5 Participants*

*Recommended maximum group size is 12 people, however we can discuss accommodating a larger group.*

**First Grade is the minimum age, when scheduling a private birthday party or art class for children.**

**Private Art Class or Birthday Party is \$100 for 2 to 5 participants**

*Each additional person participating in the art activity is \$20*

#### **You Choose the Date . . . Time . . . Art Medium and Project**

Choose any day of the week and any time of the day/evening, to schedule your 2-hour art class / party

**Choose from a variety of art mediums to create a variety of 2-D and/or 3-D art projects**

*We are happy to assist you in choosing the best art activity for your group; based on age, number of participants, and interests. Please feel free to come in with your own ideas and we will try to accommodate you.*

- We reserve 2 hours for a private art class/birthday party, we don't charge extra if the class runs a little long.
- All art classes are held in the classroom space on the art gallery main floor.
- Our 124 S. State Street entrance, gallery main floor and bathroom are wheelchair accessible.
- **All materials are included in the cost**

**David Smith, teacher/owner, will introduce the art medium and encourage everyone to explore their creative side.**

David is an Illinois licensed art teacher. For over 40 years David has taught at all levels, elementary through college.

He was recognized by the National Art Education Association as the "1994 Illinois Art Educator of the Year"; the Illinois Art Education Association "2011 Elementary Art Educator"; and an IAEA Distinguished Member in 2014.

**Please call 309-945-5428 for more information or to set up an appointment to come in to discuss scheduling a Private Art Class or Children's Birthday Party.**

**Additional information about Children's Art Birthday Party . . .** We believe it is important that your child knows that "You are the one to thank for making their birthday party special". We are there just to run the art activity and help when needed.

- **Minimum age for children's parties is First Grade.**  
Younger children can participate in the family group art class; however, the parents are responsible for the child's actions.
- **Parents supply the birthday cake**, along with any additional party foods, drinks and paper products.  
You can bring the party supplies in earlier on the day of the party. We have a small refrigerator/freezer if you need it.
- Smith Studio will decorate with a few party decorations to make the party environment more festive.
- **Parties run 2 hours**, allowing for everyone time to complete the art project, have cake and open gifts.
- The time for the art activity varies (60-90 minute) based on the age of the children and complexity of the chosen activity. We are happy to assist you in choosing the best art activity for your group; based on age, time limitations, number participants and *interests*.  
*All materials for the art activity are included in the cost.*
- We set up the party area, run the art activity, help with timing of the party *and CLEAN UP THE MESS!*

#### **Information about bringing food and/or beverages into the Smith Studio and Gallery for your group.**

- **NO Alcoholic Beverages** are allowed on Smith Studio and Gallery store premises.
- **There is no prep kitchen on Smith Studio premises.** Smith Studio only have a small refrigerator/freezer.
- **In compliance with Henry County Health Department Food Ordinance** any food brought in for a Private Art Class or Children's Birthday Party must be prepared, delivered, served and disposed of in an appropriate manner to ensure the safety of the food for consumption. The person/organization arranging the Art Class/Party agrees to be liable for any food brought onto the premises by themselves, members of their group or food vendor. Smith Studio and Gallery, LLC will not be held liable for any food/beverages brought in and served by the parent/guardian, members of the group and/or vendors hired by person/organization listed on the contract.